

# ATL Skills

**Category: Communication**

**Cluster: Communication**

**How can students**

# ATL Skills

## Category: Self-Management

## Cluster: Organization

How can students demonstrate organization skills?

### Managing time and tasks effectively. Indicators:

- Plan short- and long-term assignments; meet deadlines
- Create plans to prepare for summative assessments (examinations and performances)
- Keep and use a weekly planner for assignments
- Set goals that are challenging and realistic
- Plan strategies and take action to achieve personal and academic goals

- Select and use technology effectively and productively
- Bring necessary equipment and supplies to class
- Keep an organized and logical system of information files/notebooks
- Use appropriate strategies for organizing complex information
- Understand and use sensory learning preferences (learning styles)

# ATL Skills

---

# ATL Skills

---